



## SHRIRAM GLOBAL SCHOOL, G.N.WEST

**Circular No.19 Dated: 13.08.2020**

### For Grades II - VIII

Dear Parent,

Greetings of the day!

This is to inform you that SRGSGN will be conducting Online Assessment II as per the following schedule:

- Grade II TO IV- 17.08.20 - 20.08.20
- Grade V TO VIII - 17.08.20 - 22.08.20

The exam would be conducted using Google Classroom App which you have already downloaded.

### Specific instructions to be followed are:

- There will be two sessions during the examination days.
- **First session** - 9.00 am to 9.40 am (Assessment Session)
- **Second session** - 10am to 10.40 am (Revision Session for the next exam)
- Students should login 5 minutes before the exam begins and should be ready with their audio, video and stationery (pen, pencil, copy, etc.)
- The class will be locked by the teacher at 9.05 am (late entry of the students will not be allowed)
- Students should not leave the view of the webcam without the prior permission of the invigilator.
- Students should raise their hands if they want to communicate with the invigilator.
- No student will be allowed to leave exam session before the completion of the session.
- Students will get 30 minutes to attempt the questions and submit in the class.
- Students need to maintain the proper decorum during the exam time.
- **Students found using unfair means would be awarded zero.**
- The timetable is attached with the circular.

All the best!

Regards

Netanjeet Kour

Manoj Kumar Sharma

Exam I/C

SRGSGN