



SHRI RAM GLOBAL SCHOOL, G.N.WEST
Circular No.53 Dated: 23.02.2021

For Grades VI – VIII

(Instructions for Offline Examinees)

Dear Parent,

Greetings of the day!

This is with reference to Offline Final Term Examination. Please adhere to the instructions given below:

1. The Child should be dropped at school between 8.30 a.m. to 8.45 a.m. and picked up between 11.15 a.m. to 11.30 a.m. on the days of the examination.
2. The examination will be held from 9.00 a.m. till 11.15 a.m. as per following schedule :
Exam starts : 9.00 a.m.
Settling time : 9.00 a.m. to 9.05 a.m.
Reading time: 9.05 a.m. to 9.15 a.m.
Writing time : 9.15 a.m. to 11.15 a.m.
3. The child will mandatorily wear a mask at all times that he is in the school premises.
4. The child will bring his/her own personal hygiene materials (Cloth/disposable mask, sanitizer, water bottles etc.) on all days that he/she attends school.
5. There will be mandatory hand hygiene (use of sanitizer) and thermal screening at the entrance of the school. If he/ she is found to suffer any symptoms during this screening he/ she will be sent home immediately.
6. Movement in and around school will be severely limited and rules will be adhered to.
7. Respiratory etiquettes will be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
8. Sharing of items like pens/pencil, eraser, water bottle etc. amongst students will not be allowed.
9. If the child, or anyone else in the household, shows COVID-19 symptoms (high temperature, coughing or lack of smell or taste), then the child should stay at home.
10. If the child develops symptoms at school, he/she will be sent home immediately and government guidance will be followed.
- 11. Students found using unfair means would be awarded zero.**

All the best!

Stay healthy! Stay safe!

Regards

Exam I/C

SRGSGN